



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

Canc frp: Jun 05

MCBBul 5215

B 013

7 Jun 04

MARINE CORPS BASE BULLETIN 5215

From: Commander

To: Distribution List

Subj: MCCDC/MCB DIRECTIVES SYSTEM ANNUAL CHECKLIST

Ref: (a) MCBO 5600.1B

(b) HQMC E-Mail ltr 5215 of 23 Mar 99 (NOTAL)

1. Purpose. To publish guidelines for accessing effective MCCDC/MCB directives on the Internet.

2. Information

a. Per reference (a), directives are issued on a "need-to-know" basis and must be maintained per each directive's listed distribution. It is not intended that each activity be provided a copy of every directive since all directives, including bulletins, are resident on the internet under the MCB, Quantico website at <http://www.quantico.usmc.mil/g1/adj/adjutant.htm>. These directives may be viewed and/or printed as required.

b. Per reference (b), a quarterly checklist is no longer required, due to the establishment of the directives system website.

c. The website is updated as necessary and provides a listing of the most current directives by standard subject identification code (SSIC).

d. The website provides an alphabetical listing of current directives and should be used for identifying those directives for which the SSIC is unknown.

e. Recently published directives are announced via a LAN Manager message and are identified on the website by an icon marked as "new."

3. Action. Addressees:

a. Will review the MCB, Quantico website for electronic copies of effective directives.

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b. Without Internet access will review files and consolidate requests for missing directives from their respective branches and submit one request for replacement copies to the Base Adjutant (B 013).

4. Cancellation Contingency. This Bulletin is cancelled upon receipt of the next checklist.



R. T. BRIGHT
Chief of Staff

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