



UNITED STATES MARINE CORPS

MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 8023.2
B 211
16 May 97

MARINE CORPS BASE ORDER 8023.2

From: Commanding General
To: Distribution List

Subj: GROUND AMMUNITION QUALIFICATION AND CERTIFICATION BOARD

Ref: (a) MCO 8023.3

Encl: (1) Duties and General Procedures

1. Purpose. To designate membership, and outline functions, general duties and procedures for the Ground Ammunition Qualification/Certification Board.

2. Information

a. The Ground Ammunition Qualification/Certification Board is established to certify personnel for storing, handling, transporting and shipping of ammunition and explosives. The Board will also serve as an advisory panel to the CG MCB in all matters related to Ground Ammunition Qualification and Certification. The Board is constituted as follows:

- (1) OIC, Ammunition Supply Point (ASP) - Chairperson.
- (2) OIC/SNCOIC, EOD - Board Member.
- (3) SNCOIC, ASP - Board Member.
- (4) Storage Chief, ASP - Board Member (Recorder).
- (5) Ammunition Chief, TBS - Board Member.
- (6) Ammunition Chief, Weapons Training Battalion - Board Member.
- (7) Explosive Safety Officer - Board Member.

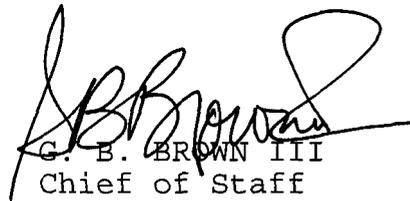
b. Duties and general procedures of the Board are set forth in the enclosure.

3. Action. The Qualification/Certification Board will:

a. Act per this Order, the reference, and guidance from the CG MCB.

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b. Submit recommendations to the CG MCB for any matters affecting the composition of the Board or administration of this program.



G. B. BROWN III
Chief of Staff

DISTRIBUTION: A

DUTIES AND GENERAL PROCEDURES

1. Purpose. To establish the guidelines by which the MCB, Quantico Ground Ammunition Qualification Certification Board will function.

2. Backaround

a. The reference established a standard Qualification Certification Program for Class V Munitions and explosives devices.

b. The Order requires establishment of a standing Certification Board chaired by an Ammunition Officer (MOS 2340) or an Aviation Ordnance Officer (MOS 6505) for the purpose of certifying ammunition personnel and handlers.

3. Duties of the Chairperson

a. Designate the time and place of meetings.

b. Brief the Commanding General on Board actions on a quarterly basis.

c. Certify those personnel who have demonstrated the required prerequisites with the appropriate qualification.

4. Duties of the Members

a. Brief the chairperson on matters pertinent to each individual submitted to the Board for certification.

b. Ensure all documentation submitted to the Board is accurate and complete.

c. Make recommendations to the chairperson regarding individual certification and as necessary any other matters affecting the administration of the Board or its composition.

5. Duties of the Recorder

a. Recommend convening dates to the Chairperson, based on lead time required for the preparation and timely submission of qualification/certification packages.

b. Prepare agenda and notify all members of the convening date.

c. Maintain records of the Board and its proceedings.