



UNITED STATES MARINE CORPS

MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO ~~11015.1A~~
B 046
2 Jul 96

MARINE CORPS BASE ORDER 11015.1A

From: Commanding General
To: Distribution List

Subj: WOODLAND TREE AND SHRUB REMOVAL

Ref: (a) MCO 5090.2 (NOTAL)
(b) MCBO 5090.1

Encl: (1) Firewood Permit and Map

1. Purpose. To establish procedures for the protection and managed utilization of trees and shrubs at MCB, Quantico, per the references.

2. Cancellation. MCBO 11015.1.

3. Summary of Revision. This Order has been revised to include broader and more complete guidance on the managed utilization of woodland trees and shrubs at MCB, Quantico.

4. Information

a. Reference (a) provides guidance for overall management of the Forest resource at MCB, Quantico. This includes direction for preparation of a long-term Forest Management Plan, which is a section of the Integrated Natural Resources Management Plan (INRMP).

b. Reference (a) provides authorization for the MCB, Quantico Forest Management Program to conduct timber sales, and further directs that "commercial forest products shall not be given away, carelessly destroyed or used to offset contract costs. Forest products shall be sold only by a warranted contracting officer. All proceeds generated from the sale of lumber and timber shall be turned in to the local disbursing officer for deposit." These revenues support the Base forest management program.

c. The managed utilization of woodland trees and shrubs is the responsibility of the Director, Facilities Division, and is executed primarily by the Forestry Section of the Natural Resources and Environmental Affairs (NREA) Branch.

5. Policy. It is the policy of the CG MCB, to manage and preserve the forest resource in order to provide for sustained yields of quality wood and fiber, fish and wildlife habitats, watershed

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protection, recreational opportunities, and development and maintenance of desirable biological diversity in the forest community consistent with proven scientific practices, public demand, and the military mission.

6. Procedures

a. Training Area Maintenance. The removal of small trees and shrubs that encroach periodically into maintained openings such as rights-of-way, roadsides, landing zones, and other improved areas is authorized. Approval must be obtained from the Head, Forestry Section, NREA Branch, Facilities Division prior to clearing openings that have not been recently maintained. Additionally, if tree removal is to be accomplished with heavy equipment or other methods that cause soil disturbance, prior approval must be obtained through the Head, NREA Branch, Facilities Division.

b. Base Requirements For Forest Products. Occasional military needs arise for logs, poles and other wood products for use in obstacle courses, training, and limited pioneer construction. Other natural resources programs, such as the Fish, Wildlife and Agronomy Section, NREA, also have infrequent requirements for certain wood products such as small trees or poles for fish structures. These requirements can usually be accommodated and shall be coordinated with the Head, Forestry Section, NREA Branch, Facilities Division at telephone 784-5324.

c. Clearing For Base Construction Projects. All types of land clearing must first have the appropriate environmental analysis and approval per reference (b). An appraisal shall be completed to determine the fair market value of any trees contained within proposed **areas** of clearing. This appraisal will be determined by the Forestry Section, as soon as the limits of clearing have been designated on the ground. Payment shall be made by the site development contractor for the value of the trees prior to any trees being removed from the site. Payment shall be by certified or cashier's check made payable to the U.S. Treasury and delivered to the Forestry Section Collection Agent. On occasion, the Forestry Section may be able to contract for removal of the trees through a timber sale, provided enough time is allotted prior to award of the construction contract to avoid possible claims by the site development contractor for delays caused by the government.

d. Commercial Timber Harvests. Timber harvests are regularly scheduled to maintain and improve forest health as well as meet other multiple use objectives. These harvests are scheduled on a priority basis with the least healthy and oldest timber stands receiving the highest priorities. A schedule designating the planned harvesting locations for a 10-year period is developed and included in the Forest Management Plan Section of the INRMP.

e. Personal Use Firewood Permits

(1) Personal use firewood cutting is authorized under a purchased permit arrangement. Gathering firewood for any Base quarters or personal use, except through the purchased firewood permit system, is prohibited.

(2) Firewood permit fees are \$25 and permits are valid for a period of 6 months from the date issued. A map showing authorized and restricted areas for firewood cutting is provided with each permit. A copy of the firewood permit and map is provided in the enclosure. All terms and conditions of the permit are stated therein, and establish the official policy and guidelines for use of the permit. Any future requirements for changes in the permit or map would, therefore, necessitate revision to the enclosure of this Order.

(3) Firewood permits will be serially numbered and will be sold only by "Collection Agents" appointed in writing per MCBO P4400.1. Funds collected from the sale of firewood and all other lumber and timber products shall be deposited to the Navy Budget Clearing Account 17F3875, by completing NAVCOMPT Form 2277, Voucher for Disbursement and/or Collection, and submitting an original and three copies to the Finance Officer, Comptroller Division.

(4) Firewood permit sales will normally be conducted at the Game Checking Station (bldg 5-9), at the junction of MCB 1 and Russell Road, during its posted hours of operation, which vary seasonally. General information may be obtained by calling telephone 784-5329.

f. Miscellaneous Forest Products

(1) Christmas trees may be cut and greenery gathered for personal use by active duty military personnel stationed at this Base only, on the three Sundays prior to Christmas Eve. This service is provided at no cost; however a permit must be obtained prior to entering any training areas. Designated areas for Christmas tree cutting and greenery gathering will be indicated in an annual MCB Bulletin in the 11000 series.

(2) The removal or transplanting of small trees, shrubs, flowers, or any other type of vegetation from the Base for personal use is prohibited. However, under special circumstances, permission may be granted by the Head, Forestry Section, NREA Branch, Facilities Division or his designated representative, for the removal of trees or shrubs or other vegetation for special ceremonial plantings, research or other special studies, and limited transplanting around Base building areas.

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g. Utilization and Disposal of Wood from Tree Maintenance Operations

(1) Base maintenance personnel performing authorized cutting of limbs and trees around utility rights-of-way, housing, and other developed areas shall dispose of the resulting wood at the Base landfill. All brush and limbs smaller than 4 inches in diameter shall be separated and placed in the appropriate landfill location for mulching, and wood larger than 4 inches in diameter shall be placed in the appropriate location for firewood gathering. Access will be provided to personnel with a valid firewood cutting permit during the normal landfill operating hours. Mulch is normally available for on-base maintenance purposes only; however, when supply exceeds demand it may be provided at no cost for personal use.

(2) Service and construction contractors working on the Base will normally be required to haul all limbs, brush, trees, stumps, etc., off the Base.

(3) Under certain conditions the Head, Forestry Section, NREA Branch, Facilities Division may make exception to paragraphs 6g(1) and 6g(2) above, and require that small quantities of firewood be left on the site in an accessible location. He may also direct that brush be chipped or mulched and either scattered on the site, or delivered to a location for utilization by Base functions.

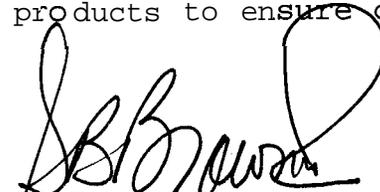
7. Action

a. The Director, Facilities Division will ensure the managed utilization and protection of the forest resource per the procedures established by this Order.

b. The Head, Forestry Section, NREA Branch, Facilities Division will ensure that receipts from the sale of forest products are properly collected and submitted for deposit as specified in paragraph 6e(3) above.

c. The Finance Officer, Comptroller Division shall be responsible for validating receipts and vouchers (NAVCOMPT Form 2277), submitted by the Forestry Section Collection Agent, and ensuring that these receipts are credited to the proper designated account.

d. The Director, Comptroller Division will review funds collected from the sale of forest products to ensure compliance with established directives.


G. B. BROWN III
Chief of Staff

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